**AGENDA – FEBRUARY MEETING of CROSTON PARISH COUNCIL**

*Members of the Council are summoned to the Feb Meeting of Croston Parish Council, to be held on Wednesday 12th February 2025, 7.30pm*

*Main Hall, Croston Old School, Church Street, Croston*

Paul Cafferkey, Acting Clerk & Responsible Financial Officer

1. **Apologies for Absence.**
2. **Declarations of Interests.**
3. **Minutes of the Last Parish Council Meeting:** to agreeminutes of meeting held on the 8th Jan 2025.
4. **To adjourn the meeting for a period of Public Participation:** to invite and listen to issues raised by members of the public. Please note that no legal or financial decisions can be made during this item.
5. **To approve request from Croston in Bloom for purchase of summer plants and compost.**
6. **To approve request from Croston in Bloom to use The Green:** on Saturday 24th May 2025.
7. **Planning Matters:**
	1. 25/00019/FUL. The Grapes Hotel, 67 Town Road Croston, PR26 9RA. Section 73 application to vary condition no.3 (approved plans) and 5 (pergola details) attached to planning permission ref: 24/00405/FULHH (internal refurbishment of all rooms, reinstatement and repair of structural parts of the building where required including the replacement of all windows and minor changes to internal wall and door locations and external works to provide external seating, minor landscaping works and a covered seating area (retrospective)) to amend the design of the external seating area, to be fully covered.
	2. 24/01092/TCON. Coffee Cottage 74 Town Road Croston, PR26 9RB. Notification of proposed works to trees within a conservation area involving the pollarding of 2no. trees to the rear of no. 74 Town Road.
	3. 25/00014/FULHH. Barfor House Highfield Road Croston PR26 9HH. Erection of detached garage.
	4. 24/00902/FULHH. Drinkhouse Farm Drinkhouse Road Croston PR26 9JH. Two storey side extension, single storey rear extension, formation of hard surfaces including driveway, landscaping, and 1m high access gate and wall to front boundary.
8. **Financial Matters**
	1. To approve the financial statement as at 31st Dec 2024.
	2. To approve the addition of new Clerk to list of authorising signatories to the Parish Council’s bank account, and the removal of previous Clerk as an authorising signatory.
	3. To approve increase in rental charges by Croston Old School for hire of hall.
9. **Payments approved by email or pre-approved and retrospectively noted:** Payment to Information Commissioner’s Office, Data Protection Fee £40.
10. **To approve MS365 Annual Subscription for new Clerk:** at a cost of £84.99
11. **To approve SLCC Annual Subscription for new Clerk:** at a cost of £110.00.
12. **Chair / Acting Clerk’s Item of Urgent Action:** re Replace broken manhole on The Green.
13. **To approve Clerk’s Claim for Jan 2025.**
14. **To approve previous Acting Clerk’s Claim for Jan 2025.**
15. **Update re Mr Paul Foster (MP):** update (if applicable) to MP’s Public Meeting of 17th Jan 2025.
16. **Annual review of Standing Orders & Financial Regulations.**
17. **Parish Councillor Vacancy:** Update**.**
18. **Annual Inspection of Park:** Update.
19. **To approve Croston Parish Council’s submission to the Chorley Western Parishes Forum:** i.e. proposal to request funding of £4,000 from Chorley Council Western Parishes Neigbourhood Forum to address flooding on Recreation Park, including approval of £1,000 contribution from the Parish Council.
20. **To approve Croston Parish Council grant application to Lancashire County Council’s Champion for Parish & Town Councils:** grant application of £1,000 towards replacement lighting for St. Michael’s and All Angels Church, Croston.
21. **Initial discussions re proposal by Croston Together to submit a grant application to the Lancashire Environmental Fund:** re provision of a piece of accessible play equipment for the Recreation Park.
22. **To approve adoption of handheld radios by the Parish Council:** previously the property of Lower Yarrow Flood Action Group.
23. **To appoint a Parish Councillor representative for meeting of Croston Village Festivities Group in Feb 2025.**
24. **Chair’s letter, and quotes / costs:** Update
25. **To discuss VE Day Commemorations.**
26. **To review Grants and Donations Policy.**
27. **To confirm dates of Parish Council meetings for 2025.**
28. **Reports** from outside bodies (if applicable).
29. **Correspondence:** email from member of public re request for Grit Salt & Grit Bin, railway crossing at Club Lane.
30. **Date of Next Meeting:** to confirm the date of next meeting.

Prepared & approved by Karon Taylor, Clerk to Croston Parish Council
28th Jan 2025